



**City Of Jamestown
Application for Journeyman License Requirements**

Requirements:

Journeyman Plumbers- Certificate of Competency Examination

An applicant for a journeyman plumber's license certificate shall file a written application under oath to be the office of the Plumbing Inspector on the form provided by the Examining Board of Plumbers and pay a fee of twenty dollars (*\$20 + \$5 for picture) for said examination. The examining Board of Plumbers shall approve the application for examination if:

1. The required examination fee of \$20* has been paid.
2. The applicant has submitted evidence that he/she is a citizen of the United States or has declared his/her intention to become a citizen.
3. The applicant has been engaged as a plumber's apprentice for the equivalent of 1,500 hours of experience per year for four (4) years preceding the date of application, or
4. The applicant has submitted evidence of successful completion of an approved course in plumbing, sanitary engineering or plumbing engineering in a college or university, or
5. The applicant has submitted evidence of three (3) years on –the-job training and 100 hours at an approved trade school.
6. The application must be accompanied by a certificate signed by not less than three references that they are personally acquainted with the applicant, and believe him to be of good moral character. If the application is approved, the Board shall notify the applicant in writing of such approval stating the place and time of the Examination. If the application is disapproved, the examining Board of Plumbers shall notify the applicant in writing of such disapproval, stating the reasons for disapproval, and refund the examination fee paid by the applicant.
7. The applicant must receive a grade of at least 75% to be entitled to a certificate of competency.
8. The first part of the exam consists of 45 written questions. The second part of the exam will be the practical portion. Below are the materials that you are required to provide for this portion.

1" x 12" long piece of "L" copper and a coupling

1 ½ " x 12" long piece of DWB PVC and a coupling

And all supplies and equipment related to soldering and gluing these materials.

Please submit completed application along with payment to: **Jamestown BPU, Attn: Plumbing Office, PO Box 700, Jamestown, NY 14702-0700**

Article II, Sections 4 & 8 of the Plumbing Code, requires plumbers, i.e., Master, Journeyman & Apprentices, to be of good moral character; therefore, beginning January 1, 2012, all new applicants will be required to pay a \$15 fee for a background check by the Police Department. **Please contact the Jamestown Police Department to request the background check.**

A new background check will be required each time you advance to a new level in the plumbing field.

***For Fees pertaining to Out of Town Contractors, please refer to SECTION 13 of the City of Jamestown Plumbing Code**



**Application for Journeyman License
City of Jamestown**

Applicant: _____ Driver's License # _____
Address: _____ Date of Birth _____
Phone: _____ Date: _____

We: (References) (Print Name)

_____ residing at _____ Phone: _____
_____ residing at _____ Phone: _____
_____ residing at _____ Phone: _____

Do hereby severally certify, and each of us does for himself/herself certify, that he/she is personally acquainted with _____, the above applicant, and believes him/her to be of good moral character, of temperate habits, and has had the experience as stated here as required by the plumbing ordinance of the city of Jamestown, New York, and that each of us is willing that the certificate be published for public information.

_____) **Those certifying to this**
_____) **certificate must sign**
_____) **here.**

Apprenticeship: (Attach proof of employment, i.e., W2, letter from employer and/or any certificates of completion of additional education, courses, etc.)

Year Earned Apprentice License: _____

*Name & Address of Plumbing Company: _____

Phone Number: _____

Years worked: _____ to _____ (Total No. of Hours of Plumbing) _____

Position with Company/Individual _____

Job Description _____

*Name & Address of Plumbing Company: _____

Phone Number: _____

Years worked: _____ to _____ (Total No. of Hours of Plumbing) _____

Position with Company/Individual _____

Job Description _____

City of Jamestown Journeyman Application

I hereby certify that the above statements are correct and true.

Applicant: _____

Date: _____

Approved By: _____

Date: _____

1. *Please note that all applications are subject to a background check:

"The applicant shall also submit a police background check showing no convictions for crimes and no unresolved arrests for crimes, which 1) adversely affect the applicant's ability to perform the duties of the position applied for, 2) are inconsistent with the City's legitimate interest in protecting property and the safety and welfare of individuals and the public, or 3) demonstrate moral character inconsistent with the providing a service to the public."