

BOARD OF PUBLIC UTILITIES—Proceedings by Authority

State of New York:

Office of the Board:

City of Jamestown:

Regular meeting of the Board of Public Utilities, City of Jamestown, New York, held **Monday, September 24, 2018 at 4:00 P.M.** in the offices of the Board, 92 Steele Street, Jamestown, New York.

| BOARD MEMBERS: | Present | Absent |
|---|----------------|---------------|
| Marie Carrubba | X | |
| Chuck Cornell | X | |
| Terrance Horner | X | |
| Maria Jones | X | |
| Jeffrey A. Lehman, PE | | X |
| Gregory Rabb | X | |
| Mayor Samuel Teresi | X | |
| Ralph Wallace | | X |
| Martha Zenns | X | |
| STAFF: | | |
| General Manager, David L. Leathers | X | |
| Deputy General Manager, Michael Saar, PE | X | |
| Finance & Customer Accts. Mgr., Kelly Hawkins | X | |
| Counsel, William Wright | X | |
| Sec. to the Board, Shari Lake | X | |
| Comm. Coordinator, Rebecca Robbins | X | |
| Transmission & Distribution Mgr., Chris Rodgers | X | |
| Electrical Engineer, Kris Sellstrom | X | |
| Associate Power Plant Supervisor, Cory Allen | X | |

The media was notified of this meeting. There was no one from the media present.

On motion of Ms. Zenns, seconded by Mrs. Jones, the minutes of the previous meeting were approved.

#180901 By Mrs. Jones:

Resolved, That the warrants be drawn on the proper funds to pay bills which have been duly audited for the period ending **September 24, 2018** as follows:

| | |
|----------------------------|------------------------|
| ELECTRIC LIGHT FUND | 1,049,088.91 |
| WATER RENT FUND | 268,367.35 |
| DISTRICT HEATING FUND | 41,704.85 |
| WASTEWATER OPERATING FUND | 487,442.33 |
| SOLID WASTE OPERATING FUND | 88,888.19 |
| Total | \$ 1,935,491.63 |

itemized copies of such audits to be placed on file in the office of this Board; and be it further

Resolved, that the action of the executive officers of this Board in drawing warrants on the General Fund in **August 2018** to pay the following payrolls and disbursements be approved and ratified:

| | |
|------------------------------------|------------------------|
| Weekly Payroll No. 31 | 204,852.91 |
| Weekly Payroll No. 32 | 184,723.42 |
| Weekly Payroll No. 33 | 186,877.09 |
| Weekly Payroll No. 34 | 179,564.75 |
| Weekly Payroll No. 35 | 214,300.41 |
| EnergyMark LLC | 15,540.00 |
| NYPA Purchases | 479,168.85 |
| Direct Energy Business Marketing | 268,813.00 |
| National Grid – Transmission Costs | 154,961.25 |
| Sprague Operating Resources | 85,300.00 |
| NYSERDA | 1,139.67 |
| NYSERDA – ZEC's | 77,577.70 |
| United States Post Office - Rome | 10,334.62 |
| Commissioner of Labor | 75.00 |
| RGGI, Inc | 165,000.00 |
| Superior Press Printing | 44.64 |
| NYS Sales Tax | 35,000.00 |
| Visa Corporate Payment Systems | 7,468.29 |
| Invoice Cloud | 383.70 |
| Sage Payment Solutions | 8,301.42 |
| Key Bank | 87.90 |
| Total | \$ 2,279,514.62 |

ADOPTED. Ayes: 7 Nays: 0
September 24, 2018

#180902 By Ms. Carrubba:

Whereas, the BPU has been authorized by the New York Public Service Commission (PSC) to establish flexible-rate contracts (“Flex-Rate”), which provide reductions in electric utility charges for certain types of customers within the BPU’s service territory; and

Whereas, BPU has submitted tariffs to the PSC, which have been approved (BPU’s Tariff, P.S.C. No. 7, Leaf Nos. 124-130), which permit the BPU and eligible customers to enter into such Flex-Rate tariffs; and

Whereas, Anderson Precision, Inc is a customer of the BPU and has submitted a proposal to satisfy the objectives of the Flex-Rate Tariff; and

Whereas, the BPU is committed to enhancing and preserving the economic strength of the community and retaining and creating jobs in an increasingly competitive economy,

Now, Therefore, Be it

Resolved, that the agreement between the City of Jamestown Board of Public Utilities and Anderson Precision, Inc, a BPU customer, consistent with the Flex-Rate tariff, is hereby approved, subject to final editorial modifications by counsel and the General Manager, and the General Manager is authorized to execute the subject Agreement.

Discussion: Anderson Precision, Inc has participated in the Flex-Rate program since 2015. The proposed Agreement is structured to go into effect on November 1, 2018 when the current Agreement expires on October 31, 2018. The proposed Agreement will expire on October 31, 2022. This has been reviewed by and is recommend by the BPU Board Finance and Capital Projects Committee.

ADOPTED. Ayes: 7 Nays: 0
September 24, 2018

#180903 By Mr. Horner:

Whereas, the BPU has been authorized by the New York Public Service Commission (PSC) to establish flexible-rate contracts (“Flex-Rate”), which provide reductions in electric utility charges for certain types of customers within the BPU’s service territory; and

Whereas, the BPU has submitted tariffs to the PSC, which have been approved (BPU’s Tariff, P.S.C. No. 7, Leaf Nos. 124-130), which permit the BPU and eligible customers to enter into such Flex-Rate tariffs; and

Whereas, Truck-Lite Co. LLC is a customer of the BPU and has submitted a proposal to satisfy the objectives of the Flex-Rate Tariff; and

Whereas, the BPU is committed to enhancing and preserving the economic strength of the community and retaining and creating jobs in an increasingly competitive economy,

Now, Therefore, Be it

Resolved, that the agreement between the City of Jamestown Board of Public Utilities and Truck-Lite Co, LLC, a BPU customer, consistent with the Flex-Rate tariff, is hereby approved, subject to final editorial modifications by counsel and the General Manager, and the General Manager is authorized to execute the subject Agreement.

Discussion: Truck-Lite Co. LLC has participated in the Flex-Rate program since 2011. The proposed Agreement is structured to go into effect on November 1, 2018 when the current Agreement expires on October 31, 2018. The proposed Agreement will expire on October 31, 2022. This has been reviewed by and is recommend by the BPU Board Finance and Capital Projects Committee.

ADOPTED. Ayes: 7 Nays: 0
September 24, 2018

#180904 By Mrs. Jones:

Whereas, the BPU has been authorized by the New York Public Service Commission (PSC) to establish flexible-rate contracts (“Flex-Rate”), which provide reductions in electric utility charges for certain types of customers within the BPU’s service territory; and

Whereas, the BPU has submitted tariffs to the PSC, which have been approved (BPU’s Tariff, P.S.C. No. 7, Leaf Nos. 124-130), which permit the BPU and eligible customers to enter into such Flex-Rate tariffs; and

Whereas, TitanX Engine Cooling, Inc is a customer of the BPU and has submitted a proposal to satisfy the objectives of the Flex-Rate Tariff; and

Whereas, the BPU is committed to enhancing and preserving the economic strength of the community and retaining and creating jobs in an increasingly competitive economy,

Now, Therefore, Be it

Resolved, that the agreement between the City of Jamestown Board of Public Utilities and TitanX Engine Cooling, Inc, a BPU customer, consistent with the Flex-Rate tariff, is hereby approved, subject to final editorial modifications by counsel and the General Manager, and the General Manager is authorized to execute the subject Agreement.

Discussion: TitanX Engine Cooling, Inc has participated in the Flex-Rate program since 2010. The proposed Agreement is structured to go into effect on November 1, 2018 when the current Agreement expires on October 31, 2018. The proposed Agreement will expire on October 31, 2022. This has been reviewed by and is recommend by the BPU Board Finance and Capital Projects Committee.

ADOPTED. Ayes: 7 Nays: 0
September 24, 2018

#180905 By Mr. Horner:

Resolved, That the bid from Koester Associates of Canastota, NY, on BD-15-18 opened September 4, 2018, in the amount of \$57,801.00 for the supply of three (3) double disk wastewater sludge pumps be accepted; and be it further

Resolved, That the General Manager is hereby authorized to issue a Wastewater Division Purchase Order to Koester Associates for the supply of three (3) double disk wastewater sludge pumps.

Discussion: This is the only bid received and meets all required specifications. These pumps will be replacing the current primary sludge pumps which are over 30 years old. Installation will be completed by wastewater treatment plant personnel. This project is budgeted in the approved 2018 capital budget.

ADOPTED. Ayes: 7 Nays: 0
September 24, 2018

#180906 By Ms. Zenns:

Resolved, That the bid of Admar Supply Co. Inc, of Buffalo, NY, on BD-16-18 opened on September 18, 2018, in the amount of \$128,846 for the Supply of two (2) emergency diesel generators, be accepted; and be it further

Resolved, That the General Manager is hereby authorized to issue a Wastewater Division Purchase Order in the amount of \$85,846 and a Water Division Purchase order in the amount of \$43,000 to Admar Supply Co. Inc., for these diesel generators.

Discussion: This is the only bid received and meets all the specifications. This is included in the approved 2018 Wastewater Division and Water Division Capital Budgets. Mr. Leathers noted that resolution #180905, sludge pumps, is an example of where our budget estimate was a little bit higher than the actual bid that came back resulting in some savings, while this bid for generators came in a little higher than the budgeted amount. Mike Saar and Kelly Hawkins have done a good job monitoring capital spending that's been approved by the board. When doing capital budget estimates a year in advance, they don't always come in exactly as planned; these past two resolutions are an example of that. Ms. Zenns commented that given the difference in price of these generators, she assumed one was much larger than the other one, that was confirmed by Mr. Saar.

ADOPTED. Ayes: 7 Nays: 0
September 24, 2018

#180907 By Mr. Horner:

Whereas, The BPU has entered into a contract with EmKey Transportation, Inc. for the purchase of all assets of that company, and

Whereas, During the pendency of that contract, the parties have continued to operate under the terms of the Gas Facilities Lease Agreement between the BPU and EmKey Gathering, Inc., dated July 23, 1999, which calls for monthly rental payments to be made by the BPU in the amount of \$56,508, and

Whereas, EmKey has requested that the BPU advance the October and November 2018 rental payments for a total amount of \$113,016, to be applied against rent for these months, if the assets have not transferred prior, and to be offset against the purchase price if the transfer of assets is approved by the PSC prior to the end of November,

Now, Therefore, Be It

Resolved, That the Board does hereby authorize BPU to advance October and November rental payments to Emkey in the amount of \$113,016.

Discussion: The delay of approval by the PSC of the transfer of assets from EmKey to the BPU has caused cash flow issues for EmKey Gathering, Inc. and its parent company. The advance of rent payments is for EmKey to continue operations in the normal manner and has little annualized risk to the BPU. If this advance payment resolution is approved, the BPU would not be required to forward the October and November payments. Mayor Teresi noted that if the closing happens sooner than later there is a claw back for what we have paid in advance, there is no real threat or liability to advancing payment. Mr. Wright noted an earlier closing is not likely to happen.

ADOPTED. Ayes: 7 Nays: 0
September 24, 2018

#180908 By Ms. Zenns:

Whereas, The Board believes that it is in the best interest of the BPU to purchase miscellaneous supplies, materials and equipment from local vendors under blanket annual purchase orders, and

Whereas, Further Board approval is required when purchases from any of these vendors during the calendar year are expected to exceed the amount authorized in the original resolution,

Now, Therefore, Be It

Resolved, That the Board does hereby approve the following increases to the original approved amounts as follows:

| <u>Vendor:</u> | <u>Original Approved Amount:</u> | <u>Proposed Additional Amount:</u> |
|--------------------------|----------------------------------|------------------------------------|
| Valpro Sanitary Supplies | \$20,000 | \$6,000 |
| Barmore Sellstrom | \$40,000 | \$10,000 |
| Free-Col Laboratories | \$40,000 | \$15,000 |

Discussion: The BPU purchases and stocks most items used in the operation and maintenance of the utility divisions. Due to cost increases in repairs, materials and lab testing, the BPU is requesting these increased amounts. We have been purchasing increased amounts of compound through Valpro Sanitary Supplies because Buffalo Sweeping Compound is going out of business. The increase being requested for Barmore Sellstrom is due to the increase in tire wear. The increase for Free-Col Laboratories is due to the increase in waste water testing. If purchases from any vendor during the calendar year are expected to exceed the approved amounts, further Board authorization will be sought. Ms. Zenns questioned what is causing the increase in tire wear, wondering if it was more miles. Mr. Leathers responded there are several reasons, including condition of roads, condition of the landfill for the solid waste department, maybe some more miles related to the waste water trucks, along with the quality of tires. Ms. Zenns responded that safe tires are important, if there is an issue long term maybe different tires could be considered. Ms. Carrubba noted weight of the vehicle can also cause additional wear.

ADOPTED. Ayes: 7 Nays: 0
September 24, 2018

#180909 By Ms. Carrubba:

Whereas, Three-quarters ($\frac{3}{4}$) of the members of the Board of Public Utilities concur that it is impractical to take bids for the purchase of a Megger Smart Thump Cable Fault Locater, and

Whereas, the existing 40+ year old cable fault locater has failed and cannot be repaired, and

Whereas, it is a critical piece of test equipment needed to locate underground cable faults and it has become cost prohibitive and untimely to contract for service or rent a cable test unit;

Now, Therefore, Be It

Resolved, That the action of the General Manager in issuing an Electric Division Purchase Order to Megger, of Dallas, TX, in the amount of \$29,750 for the purchase of one ST16-M412T1, Smart Thump Cable Fault Locater is hereby approved and ratified.

Discussion: We recently experienced two underground cable faults and during testing our existing fault locater (“Thumper”) failed. We were unable to locate a company that would attempt a repair to the unit. To locate the cable faults, we needed to contract for the service which quickly became cost prohibitive and was untimely. After the second cable fault, we determined that it was critical to make an emergency purchase for a new Thumper. Megger is an industry leader in electrical test equipment and the Smart Thump unit meets all our needs and specifications for testing all types of our underground primary cables. The new unit includes both high voltage (thumping) and low voltage (TDR) test capabilities. The new technology will decrease the time and cost for cable repairs. This has been reviewed by and is recommend by the BPU Board Finance and Capital Projects Committee. Mr. Horner stated this is a really important piece of equipment for the organization. Mr. Leathers noted the name Thumper is derived from the action of thumping the cable to try to locate the fault.

ADOPTED. Ayes: 7 Nays: 0
September 24, 2018

#180910 By Ms. Zenms:

Resolved, That the General Manager is hereby authorized to approve a change order 19 to Resolution #170205 for Apollo Dismantling Services LLC. (Apollo), of Niagara Falls, NY, for a reduction of \$34,300. Apollo is willing to refund the bid amount of the seven roof ventilators that were part of the demolition of Boilers #11 and #12 and the Electrostatic Precipitators No. 9 & 10 at the Samuel A. Carlson Generating Station.

Discussion: During demolition activities it was discovered that the specified roof ventilators would not fit due to clearance issues and one was the incorrect type. To consider the project complete, Apollo has agreed to refund the bid expense of the roof ventilators. It is the conclusion of the BPU Staff that the Apollo refund should be accepted, and the correct roof ventilators be purchased and installed at a later date by the BPU.

ADOPTED. Ayes: 7 Nays: 0
September 24, 2018

#180911 By Mr. Cornell:

Resolved, That the Quote of International Chimney, Inc., of Buffalo, NY, on Quote ICC No. CB-44978-C dated July 18, 2018, for the furnishing of labor, material, and equipment to repair the LM6000 gas turbine combined cycle stack in the amount of \$19,425 be accepted to repair one hole in the stack and install new breeching stiffeners in the bottom of the stack; and be it further,

Resolved, That the General Manager is hereby authorized to enter into a contract with International Chimney, Inc., for this stack repair for a sum of \$19,425.

Discussion: In June 2018, an extensive inspection of the combined cycle stack revealed a 1-inch hole in the stack which is located at the 160' elevation. This hole shall be covered with a carbon steel patch plate of the same thickness as the stack shell plate in the localized area. The plate shall be fully welded on all sides. In addition, the breeching stiffeners located at the duct inlet penetration into the stack need to be removed. New stiffeners shall be installed in kind and welded to the interior walls of the breeching inlet area. A total of two quotes were received to perform the work for the stack repair. International Chimney, Inc. had the lowest evaluated quotation. Gibraltar Chimney did not supply a lump sum quote to address the specific items listed in the Request for Proposal.

Based on the International Chimney, Inc quote for the upcoming work, along with their excellent performance on work they performed previously on the repair of the North and South Stacks and the replacement of the simple cycle stack in 2018, staff recommends that International Chimney, Inc be awarded the contract to repair the combined cycle stack. Work will be performed during the Fall 2018 outage.

ADOPTED. Ayes: 7 Nays: 0
September 24, 2018

#180912 By Mr. Horner:

Whereas, in 2016, the BPU installed a new water treatment system for the gas turbine spray intercooling (“SPRINT”) system using reverse osmosis (“RO”) technology, and

Whereas, the system utilizes RO membranes that must be replaced or reconditioned approximately annually, and

Whereas the BPU has requested competitive bids and quotes from multiple vendors of replacement RO membranes, and

Whereas, Three-quarters ($\frac{3}{4}$) of the members of the Board of Public Utilities concur that it is impractical to execute a re-bid for the purchase of replacement membranes for the RO water treatment system in the power plant,

Now, Therefore, Be It

Resolved, That the Board does direct the General Manager to issue an Electric Division Purchase Order to Evoqua Water Technologies, of East Syracuse, NY, in the amount of \$26,460.00 for the purchase of these membranes.

Discussion: To avoid down-time, the BPU staff recommends that a second set of membranes be acquired so that they may be alternated with the original set while that set is being reconditioned. Staff originally obtained quotes from five vendors, all of which were above the General Municipal Law bidding threshold. Staff then solicited competitive bids and received only a single bid that was substantially (38%) higher than the lowest quote. Staff has contacted Evoqua Water Technologies, which has offered to hold its quote. The cost for the membranes is included in the 2018 Electric Division Capital Budget.

ADOPTED. Ayes: 7 Nays: 0
September 24, 2018

Chuck Cornell departed at 4:30 pm.

The General Manager’s report began with a presentation by Finance & Customer Accounts Manager Kelly Hawkins on the draft 2019 division budgets for the wastewater, solid waste, and district heating divisions. Budget worksheets were distributed and reviewed.

For District Heat the five-year cash projection shows cash growing through 2022 where we are planning a \$1.5M Capital Project (\$750,000 in 2022 and \$750,000 in 2023). Cash after this \$1.5M Capital spend with no borrowing remains at \$2.4M. The transmission mains for District Heat fully depreciated in Q2 of 2018. This helps the Net Income and Cash. Staff recommends no rate change in 2019. There has been an increase in Repair and Maintenance expenses from previous years, partly due to a change in how Electric Division is reimbursed for its employee’s time, and a \$25K oil change for the Chiller unit.

For the Solid Waste division, the only change that needs to be made is the TV/Monitor pick up fee. We are currently charging \$15 for scheduled pickup and \$30 for an unscheduled pickup. The \$15 charge is currently the same charge as the County landfill. The County changed their rate earlier this year after we had set ours. The recommended change for 2019 is to charge \$25 for a scheduled pick up and \$50 for an unscheduled pickup. This is in anticipation of the County making another change after JBPU rates are adopted. For 2019 staff recommends leaving the recycling program as is and implementing a small rate increase of \$1 to those customers who do not recycle and \$0.50 increase for customers who do recycle. This increase would be the same for in city and out of city. The net income for this division remains stable over the five year budget with current projection for recommended rate increases in 2019 and 2021, tentatively, to maintain income at this level. Cash decline in 2020 is due to the new building project in the 5-year capital plan. The building is estimated in budget to cost \$800K, with no borrowing or external financing to the division. Ms. Zenns asked what the \$800K building would be, Ms. Hawkins answered down on River Street, where the sanitation trucks are stored. Mike Saar said the trucks are getting larger and it is becoming difficult to park the larger vehicles in the current structure, adding it would be a partial tear down and rebuild. Mr. Leathers noted that Mike and Jim Alexander are exploring additional options with land and property next door that could be a less costly alternative to get the same end result. Mr. Wright questioned the schedule of solid waste rates, noting it only showed the increase for the computer monitors/televisions, not the basic service charge increase. Ms. Carrubba asked if a lot of customers were still putting out more than 8 bags of trash per week; Mr. Leathers responded that Kelly's report indicated that other revenues had plateaued, people are more conscious of not exceeding that, but on occasion there will be excessive piles of garbage, but most people are staying at 8 or less. Ms. Zenns commented she is seeing more garbage cans. Mr. Leathers noted we may discontinue the commercial cardboard/paper dumpsters. We have about 20 customers with that service that we will push to a different alternative because that is a loss-making effort for JBPU. We want to encourage customers to use garbage cans with lids through a letter writing campaign for people who are not complying with city code that requires them.

The Waste Water schedule of rates is currently in year 2 of a 3-year program to increase leachate and sludge charges. Year one increase included in 2018 schedule of rates updates. This was based on comparison of local competitors and was put together by Keith Vanstrom. Currently, the budget draft includes no recommended rate increase for this division. The proposed Leachate & Sludge rates are projected to increase revenue \$12.5K in 2019. A \$375K grant was put in 2019 for slip lining. We are required to do an additional \$1.125M to receive the grant. Increase in depreciation expense is a step increase based on the completion of the \$1.5M slip lining project. The net income, over the next 5 years is stable, with one projected rate increase in 2021.

Mr. Leathers summarized this is an initial draft presentation of those three budgets, it appears that there are no recommended rate increases for District Heat, Wastewater, Water, and Electric, while there may be a \$0.50 Solid Waste increase for customers who recycle, that would bring that up to \$11, which was the same rate that existed in 2007. Staff will continue to work hard over the next month to see if the solid waste proposed rate increase can be reduced or eliminated. From a financial management perspective, we are in good shape. Mayor Teresi asked about the timetable to approve budgets, Mr. Leathers responded normally October for

District Heat, Solid Waste and Waste Water, but this year may be delayed due to issues still in progress with Personnel Committee until the November meeting. Mayor Teresi doesn't anticipate the issues in past years that caused us to push the water and electric budgets to a December meeting coming into play this year. Ms. Zenns asked about Waste Water Division goal of unmanned shifts at the wastewater treatment plant progressed mid to long-term, what that means for length of time. Mr. Leathers said that is probably 5-years. Capital investment continues to look at PLCs and sensors and SCADA and automated controls for equipment throughout all the different processes and buildings at the WWTP. Our initial approach would be to start cutting out weekend shifts and run the plant without overtime during certain weekend shifts, and look at how that works and what adjustments we need to make on that, and then roll that into some retirements in 2023 and maybe eliminating a third shift, sequentially walking through attrition and some overtime reduction, how far can we go to eliminate manned operator shifts. Ms. Zenns stated that a lot of that would be dependent on technology and how that works out. Mr. Leathers confirmed the need for low risk exposure, we have been working on this for a few years already and have a plan going forward, it is not to make a step change. Operators and employees are aware that this is likely coming, but nothing in the next 1-2-3 years. Ms. Zenns asked under Assumptions septage is the same as sludge used earlier? Kelly answered yes. Mr. Leathers told the Board if anyone has any budget questions, they can contact him or Kelly to meet in person or email questions for clarification. Another Finance Committee Meeting is scheduled as well.

One more SC-6 Flex Rate Agreement is in process; Hope's Windows current contract expires October 31, 2018. A resolution for a contract extension will be presented at the October meeting.

Fall Flushing begins the weekend of October 6, 2018, information and maps were provided to all Board members and will be sent to all customer along with a list of frequently asked questions. The overall process is a similar approach to what has been done the last year and one-half.

A Strategic Planning Committee meeting will be held on Wednesday, October 10th at 3:30 pm. This is a special meeting primarily related to the Web site project update.

For the Power Plant Operational update, we have not been generating the past couple of weeks and will continue to look at the need to generate as we transition into October. The 3rd week of October will be the scheduled fall outage related to maintenance and inspection of the gas turbine.

The electric vehicle fast charging station at the 4th and Lafayette parking lot should be operational soon, installation continues to progress and should be up and running by the first week of October.

Feedback has been received from Board members who will be attending the fall meeting of the New York Association of Public Power (NYAPP).

Upcoming meetings are as follows:

- Board Finance & Capital Projects Committee meeting – Monday, October 15th at 3:30 P.M.
- Board Personnel Committee meeting – Monday, October 22nd at 3:00 P.M.
- Board Meeting – Monday, October 22rd at 4:00 P.M.

On motion of Ms. Carrubba, seconded by Ms. Zenns, the Board convened into executive session to discuss two contract negotiation issues.

On motion of Ms. Carrubba, seconded by Ms. Zenns, the Board convened into open session.

On motion of Mrs. Jones, seconded by Ms. Carrubba, the Board meeting was declared adjourned.

David L. Leathers, General Manager
Shari J. Lake, Secretary to the Board